

**MINUTES
JOINT CONSULTATIVE AND SAFETY COMMITTEE**

Tuesday 26 February 2019

Councillor Alex Scroggie (Chair)

Present:	Councillor Tammy Bisset	Councillor Muriel Weisz
	Councillor Paul Feeney	Councillor Paul Wilkinson
Unison:	Alan Green	Alison Hunt

Absent: Councillor Emily Bailey Jay and Councillor John Parr

Officers in Attendance: D Archer and L Mellors

18 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillor Bailey Jay and Parr.

19 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 27 NOVEMBER 2018.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

20 DECLARATION OF INTERESTS.

None.

21 REVIEW OF GIFTS AND HOSPITALITY CODE OF PRACTICE FOR MEMBERS AND OFFICERS

The Service Manager Organisational Development introduced a report, which had been circulated in advance of meeting, seeking agreement for minor amendments to the Gifts and Hospitality Code of Practice for Members and Officers and referral to Appointments and Conditions of Service Committee for formal approval.

RESOLVED:

To support the proposed minor amendments to the Gifts and Hospitality Code of Practice for Members and Officers, set out at Appendix 1 to the report, and refer the policy to the Appointments and Conditions of Service Committee for formal approval.

22 SICKNESS ABSENCE

The Service Manager Organisational Development introduced a report, which had been circulated in advance of the meeting, informing the Committee of the current levels of sickness absence in the organisation and to examine trends.

RESOLVED:

To note the report.

23 MENOPAUSE IN THE WORKPLACE POLICY

The Service Manager Organisational Development introduced a report, which had been circulated in advance of the meeting, to close consultation on the development of a “Menopause in the Workplace” policy and to seek the committee’s views which will be reported to the Appointments and Conditions of Service Committee (ACSC) for consideration prior to policy implementation.

RESOLVED to:

- 1) Close consultation on the implementation of the proposed “Menopause in the Workplace” policy shown at Appendix 1 to the report; and
- 2) Support the introduction of the policy.

24 CURRENT STAFFING ISSUES

The Service Manager Organisational Development introduced a report which had been circulated in advance of the meeting, giving information of interest about issues relating the Council’s workforce

RESOLVED:

To note the report.

25 MINOR STAFFING CHANGES

The Service Manager Organisational Development introduced a report which had been circulated in advance of the meeting, informing the Committee that there had been minor changes to the establishment agreed since the last meeting.

RESOLVED:

To note the report.

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ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 5.56 pm

Signed by Chair:
Date: